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DEPARTMENT OF TRANSPORTATION SERVICES  
CITY AND COUNTY OF HONOLULU  
STATE OF HAWAII

RULES RELATING TO BIKE LOCKERS AT TRANSIT CENTERS

CHAPTER 02

BIKE LOCKERS AT TRANSIT CENTERS

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## **Subchapter 1: General Provisions**

§02-01-01     Purpose   The purpose of this chapter is to promulgate rules pertaining to bike lockers at transit centers.

§02-01-02     Methods Whereby the Public May Obtain Information.   The public may obtain information as to matters concerning bike lockers at transit centers within the jurisdiction of the Department of Transportation Services (DTS) by inquiring at:

(a)     The Office of the City Clerk, City Hall, only for information on DTS rules filed with the Office.

(b)     The Administrative Office of the DTS, Honolulu Municipal Building 3rd Floor, 650 S. King Street, Honolulu, Hawaii 96813, regarding policies.

(c)     The Department of Transportation Services website at:  
[www.co.honolulu.hi.us/dts/bikelockers.htm](http://www.co.honolulu.hi.us/dts/bikelockers.htm)

Information on bike lockers at transit centers also is available on the 2<sup>nd</sup> floor, Honolulu Municipal Building, 650 S. King Street, Honolulu, Hawaii 96813.

§02-01-03     Submittal or Requests for Information   Inquiry may be made in person, telephone or by submitting a request for information to the Director, Department of Transportation Services, City and County of Honolulu, in writing.

§02-01-04     Information - Bike Lockers at Transit Centers   Information concerning bike lockers at transit centers can be obtained by calling (808) xxx-xxxx, Monday through Friday, 8:00 a.m. to 4:00 p.m. excluding holidays.

### §02-01-05     Applicability and Scope

These rules shall apply to all bike lockers at transit centers under the jurisdiction of the City and County of Honolulu.

## **Subchapter 2:         Locker Rental**

### §02-02-21     Definitions

As used in these rules, unless the context requires otherwise:

(a)     "Authorized representative" means any person legally or otherwise properly designated to act for the Director.

(b)     "Bicycle" or "Bike" means every vehicle propelled solely by human power upon which any person may ride, having two tandem wheels, and including any vehicle generally

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recognized as a bicycle though equipped with two front or two rear wheels except a toy bicycle.  
Statewide Traffic Code, Sec. 291C-1

(c) "Department" means the Department of Transportation Service, City and County of Honolulu.

(d) "Director" means the Director of Transportation Service, City and County of Honolulu.

(e) "Renter" means an individual requesting to rent a bike locker at a transit center.

(f) "Transit Centers" are bus stop facilities designated by the department as transit centers. A transit center is a facility that functions as a hub location for circulator, express or local bus service routes.

#### §02-02-22 Application

An individual desiring to rent a bike locker at a transit center shall fill out an application form and submit the completed form to the department. The individual shall specify the transit center where the individual desires to rent a bike locker.

If the department determines that a bike locker is available for rent at the transit center, the department shall rent the bike locker to the individual upon receipt of the applicable rental fees under Section 00-02-24.

Completed applications shall be submitted in writing to the Department of Transportation Services, Honolulu Municipal Building 3rd Floor, 650 S. King Street, Honolulu, Hawaii 96813.

#### §02-02-23 Lockers

Lockers shall be rented to the general public on a first come-first serve basis for up to a 12-month period.

#### §02-02-24 Rental Fees

A renter shall pay the following to the department:

(a) The rental fee per bike locker shall be \$0 a month for up to a 12-month period payable in advance. There shall be no refunds of the rental fee.

(b) There shall also be a \$25 refundable key deposit. The key deposit shall be refunded upon termination of the rental agreement. In the event a key is lost or not returned the \$25.00 refundable key deposit shall not be refunded.

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§02-02-25     Rental Agreement

- (a) Each renter who rents a bike locker shall sign and complete a bike locker rental agreement.
- (b) City shall not liable for damage to or loss of a bicycle or other property stored in a bike locker.
- (c) A locker shall only be used for storing a bicycle and small items useful for personal minor bike repairs. No other item shall be stored in a locker unless authorized in writing, by the director or authorized representative
- (d) A locker shall be subject to inspection by the director upon 7-days notice to the renter. The director shall notify a renter by posting a notice in the transit center information kiosks and the locker.
- (e) All items left in the bike lockers beyond the rental agreement period shall be confiscated and properly disposed of by the director or authorized representative.
- (f) Renters shall maintain the lockers in working conditions and notify the department of damages to the bike locker.
- (g) Bike locker rental is deemed renewed for a subsequent 12-month period upon receipt of the subsequent year's rental fee.

§02-02-26     Surrender of Premises Upon Termination

Upon termination of the rental agreement, the renter shall remove all bikes and other personal equipment and shall peaceably surrender possession of the premises in good order, condition and repair. Reasonable wear and tear is acceptable.

Deposit shall be returned within one month of surrender of keys and inspection and acceptable conditions found by the director or authorized representative.

§02-02-27     Severability

If any section, subsection, sentence, clause, phrase or portion of these rules is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion thereof.

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DEPARTMENT OF TRANSPORTATION SERVICES  
CITY AND COUNTY OF HONOLULU  
STATE OF HAWAII

Chapter 02-00, Rules and Regulations Relating to Administrative Procedures for The Department of Transportation Services, City and County of Honolulu (DTS) was adopted on \_\_\_\_\_, following a public hearing held on August 28, 2003, after public notice was given in the Honolulu Star Bulletin on July 28, 2003, and again on August , 2003.

The adoption of chapter 02-00 shall take effect ten days after filing with the Office of the City Clerk.

\_\_\_\_\_  
CHERYL D. SOON, Director

APPROVED:

\_\_\_\_\_  
JEREMY HARRIS, Mayor

Dated: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
DEPUTY CORPORATION COUNSEL

\_\_\_\_\_  
Filed

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## **CERTIFICATION**

I, Cheryl D. Soon, in my capacity as Director of the Department of Transportation Services, City and County of Honolulu, do hereby certify that the foregoing is a full, true, and correct copy of the Rules and Regulations relating to Special Transit Services which were adopted by said Director of the Department of Transportation Services, City and County of Honolulu on \_\_\_\_\_, 2003, following a public hearing held on August 28, 2003, at 650 South King Street, 2<sup>rd</sup> Floor Conference Room, after public notice was given on July 28, 2003, and again on August 21, 2003, in the Honolulu Star Bulletin.

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CHERYL D. SOON, DIRECTOR  
Department of Transportation Services  
City and County of Honolulu

Received this \_\_\_\_\_ day of  
\_\_\_\_\_, 2003.

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City Clerk

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